

Position: Customer Service Assistant (CSA)

Department: Delivery

ZAS Distribution Co., a proud member of the esteemed ZAS Group, specializes in providing exceptional distribution services exclusively tailored for ZAS Corporation Ltd., a leading pharmaceutical company. With a strong emphasis on product delivery, we ensure timely and reliable shipments to our valued clients. Our well-organized warehouse, equipped with advanced temperature control systems, guarantees the safekeeping of pharmaceutical products during transit. What truly sets us apart is our direct patient delivery service, showcasing our commitment to personalized and patient-centric care. Supported by an active and high-performing team, ZAS Distribution Co. continues to excel in delivering top-quality distribution solutions.

Job Responsibilities

- Received product from concern depot against invoice.
- Distributing product to assigned locations within a given time frame.
- Complete the daily travel routes within the stipulated time given by office authority and inform time to time if there is any deviation.
- To inform the office immediately if the customer has any complained.
- Inform to assigned person in case of refundable products
- Received cash carefully and correctively from customer before leaving shop.
- Completion of product delivery, deposit the cash in your depot office and received acknowledgement.
- Obtaining customers signatures on delivery papers upon completion of each delivery.
- To maintain all kind of safety security.

Educational Requirements

- Minimum HSC

Work Location

Anywhere in Bangladesh.

Other Benefits

- TA/DA
- Contributory Provident Fund
- Yearly Salary Review
- Yearly 2 Festival Bonus

Apply Online

Send your CV to career@zas.com.bd

N.B.: The name of the company, department & position should be mentioned in the subject line of the E-mail.